

MINUTES OF A PARISH COUNCIL MEETING OF HEALING PARISH COUNCIL ON TUESDAY 14th DECEMBER 2021 AT 7.00 PM AT THE CONFERENCE ROOM, HEALING VILLAGE HALL, GREAT COATES ROAD, HEALING

Present: Cllr. Fieldgate (Chairman)
Cllrs. Wright, Dickerson, Norton, Cass and Hawkins and Spreadborough(after cooption)

Apologies: Cllr. Nijjar

In Attendance: Cllrs. Hasthorpe and Hudson, Ward Cllr., NELC

There were 6 members of the public present including 2 candidates for cooption.

21/107 To receive and accept apologies for absence

Received from Cllr. Nijjar due to illness

RESOLVED: That apologies be received and accepted.

21/108 **DECLARATIONS OF INTEREST (Code of Conduct 2012) –**

Cllr. Wright personal interest in planning application for Oak Road. Noted.

21/109 **Cooptions to fill casual vacancies**

To receive candidates for cooption to fill casual vacancies and agree any necessary actions – Ms Hawkins and Mr. Spreadborough

Ms Hawkins and Mr. Spreadborough both gave short presentation. Both candidates were proposed, seconded and unanimously coopted onto the Council. Both signed Declaration of Acceptance of Office, had received a copy of the Code of Conduct prior to the meeting, and took their seats on the Council.

RESOLVED: That both candidates be coopted to fill casual vacancies on the Council with Immediate effect

21/110 **To approve minutes of the previous meetings held in November 2021**

Parish Council minutes of meeting held in November 2021.

Minutes approved as a true record of the meeting and signed by the Chairman.

RESOLVED: That minutes be approved as true record of the meeting held

21/111 **Police Report**

To receive police report for month

Received prior to meeting and circulated to all members. Members noted the increase in amount of reported crime in the village. Agreed to highlight in Healing News re shed burglaries.

21/112 **Highways/footpaths and Traffic Issues**

a) To receive update on any footpaths/highways and agree any necessary actions including update from Highways Meeting held on 8th December 2021.

Chair and Clerk attended the meeting. Items discussed included parking by the Primary School, consultation to be carried out in Spring 2022 on parking issues outside of the primary school and issues around parking on Aylesby Lane for the Academy access.

Road sweeper requested again for leaf clearance and Ward Cllrs had requested. Obscured street lights also discussed.

Public Break

Resident present with Architect representative on pre-application consultation for possible scheme for new dwelling on land close to the Church off Stallingborough Road. The two people present for this issue then left, leaving 2 members of the public. Resident advised concern at some works on Moated Site to trees and advised stile was in need of repair.

21/113 Planning Matters

The following planning applications were considered:

Planning Application Reference: DM/1145/21/FUL

Proposal: Demolish existing attached double garage and erect two storey side extension with roof lights and rear dormer and various alterations

Location: 45 Oak Road Healing

No objections.

Planning Application Reference: DM/0975/21/FUL

Proposal: Installation of external air source heat pumps and enclosure

Location: Innovation Centre Innovation Way Healing

No objections.

Planning Application Reference: DM/1093/21/FUL

Proposal: Demolish existing conservatory and erect single storey rear extension with roof lantern Location: 1 Westwood Road Healing

No objections

To receive any planning decisions and any representations regarding development made at the meeting – information from Mr. Pavone re potential planning application to be taken in public session. Noted.

RESOLVED: That comments be submitted to NELC as agreed.

21/114 Future Dates

Next Parish Council Meeting – Tuesday 11th January 2022 – Clerk to attend via zoom link if not able to be present

Christmas Office Closure – 23.12.21 to 04.01.22 inclusive

New hall occupation – w/c Monday 7th February 2022 or w/c 28th February 2022

Any other future dates to receive and consider – none received.

21/115 Reports

Councillor Training – Cllr. Fieldgate and Cllr. Norton

Well received and informative.

To receive any other reports

Remembrance Parade

Cllr. Dickerson advised there had not been enough Orders of Service but Chair and Clerk confirmed that 250 had been printed. There had been last minute issues with music which would be addressed for following year. Also Cllr. Nijjar had not attended to provide the chairs as advised. Noted. Chairman advised members of request from piper but it was agreed that no plans would be made for 2022 event until at least February 2022.

21/116 Parks/Land Management

- a) To consider land management issues including confirmation of tennis court net status over winter

Members agreed to take tennis nets down and store for winter and Clerk requested to get court surface cleaned as usual.

RESOLVED: That tennis courts be cleaned during winter period as usual by parks contractor

21/117 Necessary Parish Matters for consideration/update

- a) To confirm arrangements for February 2022 edition of Healing News and confirm member to oversee distribution

Agreed to run the articles in the next issues for Know your Councillor - Cllr. Steve Norton agreed to provide one for February edition. Agreed extra distribution payment as usual for distributors in lieu of no December distribution. Also authorised for thank you letter along with usual gift of chocolates for distribution team. Cllr. Cass kindly volunteered to distribute.

RESOLVED: That distribution team receive extra regular payment for end of December And that thank you card and small gift also be distributed to the team

- b) To receive quotation for playground equipment relocation to Fords Avenue Park and agree any necessary actions

Playground equipment had been offered from Your Place. Quotation of £1,500.00 received from Hodson and Kauss to remove and reinstall on Fords Avenue Park. Proposed and accepted.

RESOLVED: That play equipment from Your Place as free donation be accepted and that Hodson and Kauss be contracted at cost of £1,500 to remove from site and Reinstall on Fords Avenue park.

21/118 New Village Hall Project

- a) To receive report from Chair/Vice-Chair and Clerk on progress on works taking place and agree any necessary actions to facilitate building process including extra works required and costs

Chair, Vice-Chair and Clerk all reported on recent works etc. and that the building had now taken shape and nearly completed. Flooring issues were discussed and moving of end dates if required to get flooring down on time. All noted.

- b) To receive financial report on build costs to date.

Extra works to ramp area had been cancelled after meeting held with Building Inspector from NELC. Shutters had been deferred although materials needed to be paid for at cost of approx. £800. Clerk had submitted financial reports to members and VAT had been reclaimed as ongoing each month.

Standing Orders proposed to be moved to 9.15 pm and agreed by all members.

RESOLVED: That standing orders be moved to 9.15 pm.

21/119 Finance

- a) To approve payments to be made as per list for this meeting

Approved to be made.

- b) To receive staffing budget report for staffing budget for fy 22/23 and agree any necessary actions

Clerk had circulated staffing report to all members prior to the meeting showing impact of national increases to national living wage etc. Discussion took place and agreed £27k into the budget for staffing for 22/23.

RESOLVED: That figure of £27k be put into budget for staffing for financial year 22/23

- c) To receive budget monitoring report and bank statement to end of November 2021, receive budget paperwork and agree budget to be set for next financial year 22/23 and agree precept figure for 22/23 conditional upon council tax base figure confirmation receipt from NELC.

Clerk had circulated financial reports, bank statements, budget notes, budget spreadsheet and council tax base figure information, together with precept calculations for all house bandings to all members prior to the meeting. Budget notes were considered and the budget spreadsheet was completed on screen with all members.

Agreed budget of £76,400 for financial year 22/23 and agreed precept figure of £60,000 for Healing Village for financial year 22/23. Clerk to make request of NELC.

RESOLVED: That budget be set for fy 22/23 at £76,400 and that precept figure of £60,000 be requested from NELC for Healing Village for fy 22/23

21/120 Exclusion of Press and Public

RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information¹

21/121 Personnel Matters

- a) To agree salary payments as per list circulated

Salaries agreed as per list circulated.

RESOLVED: That all salary payments be made as per schedule.

- b) To consider annual contribution to Clerk's membership of SLCC for 2022

Agreed £50 contribution for membership for 2022.

RESOLVED: That £50 contribution be made to Clerk's membership of SLCC for 2022

- c) To confirm remote working by Clerk during dates in January 2022

If Clerk is not present then agreed to zoom in to meeting. Remote working approved for January as previously requested.

RESOLVED: That Clerk is able to work remotely during early January as requested and That attendance to January 2022 meeting be via zoom link

¹ Under Part 1 of Schedule 12A of the LGA 1972 (as amended)

d) To consider staff bonus payments for 2021 and agree any necessary actions
Clerk had left room for this item. Staff bonus were agreed and Chairman to organise.

RESOLVED: That staff bonuses be paid as agreed.

Chairman closed the meeting at 9.08 pm

Signed:

Date:
