

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF HEALING PARISH COUNCIL ON THURSDAY 11TH MAY 2023 AT 7.15 PM AT THE MEETING ROOM, HEALING VILLAGE HALL, POPLAR PARK, POPLAR ROAD, HEALING DN41 7SR

Present: Cllr. Fieldgate (Chairman)
Cllrs. Norton, Spreadborough and Dickerson

Apologies: Cllr. Cass

In attendance: Cllr. Hasthorpe, NELC Ward Cllr.

There were 4 members of the public present.

23/16 Election of Chairman

Cllr. Fieldgate proposed and unanimously elected as Chairman for the year and signed acceptance of office.

RESOLVED: That Cllr. Fieldgate be elected as Chairman for the year.

23/17 Signing in of members following election in May 2023 and to consider cooption of Mr. A. Wright

No cooption to be considered as Mr. Wright did not now wish to rejoin the Council due to work commitments. All members signed in acceptance of office and completed expenses forms which the Clerk would take in to NELC.

RESOLVED: That all members signed Declaration of Acceptance of Office and completed expense Forms for delivery to NELC

23/18 To receive and accept apologies for absence

Cllr. Cass (work commitments) – received and accepted.

RESOLVED: That apologies be received and accepted.

22/19 DECLARATIONS OF INTEREST (Code of Conduct 2012) –

None made.

22/20 Election of Vice-Chairman

Cllr. Spreadborough proposed and unanimously elected as Vice-Chair.

RESOLVED: That Cllr. Spreadborough serve as Vice-Chair for the year.

22/21 Election of Committees, Committee Chairmen and Adoption of Terms of Reference for each Committee

Personnel Committee – defer due to low numbers of members. Personnel issues to be dealt with by full Council.

Any other Committees – none.

RESOLVED: That formation of Personnel Committee be deferred pending increased member Numbers and that Personnel issues be brought to full Council in the interim

22/22 Election of Representatives onto Outside bodies

Town and Parish Liaison Committee - Chair and Vice-Chair

ERNLLCA District NE Lincs. Committee - Chair and Clerk

Cllr. Fieldgate – Governor at Healing Academy

Any other bodies – none.

RESOLVED: That representatives onto outside bodies be as shown.

22/23 Review of governance/procedural documents for Council for year

The following documents were considered as required:

Asset Register
Insurance Provision
Website Provision
Publication of Information Statement
Risk Management Strategy
Training Criteria and ongoing strategy
Schedule of Delegation
Bad Debt Recovery Policy
Standing Orders
Financial Regulations
Personnel Management Documents including Member/officer protocol
Electronic banking protocols
Audit procedures
Adopted GDPR/Data handling policy
Any other documents/policies on request

Members noted amendments to Electronic Banking Protocols which had been updated and all information was approved for the coming year.

RESOLVED: That all policies and procedures be in place as agreed for the coming year.

23/24 To approve minutes of the previous meetings held in April 2023

Parish Council minutes of meeting held in April 2023 and the Annual Parish Meeting Minutes from April 2023

Minutes approved as a true record and signed by the Chairman.

RESOLVED: That minutes of both meetings be approved as a true record

Public Break

Cllr. Hasthorpe gave short update on parking issues around the schools.

23/25 Police Report

To receive police report for month

Received and circulated to all members prior to the meeting and noted.

23/26 Highways/footpaths and Traffic Issues

- a) To receive update on any footpaths/highways and agree any necessary actions including date for next quarterly Highways meeting

Next quarterly meeting scheduled for last week in May. Any o/s issues to be taken to the meeting. Noted.

23/27 Planning Matters

The following planning applications were discussed:

Planning Application Reference: DM/0850/21/FUL

Proposal: Erect waste water treatment plant with associated access, plant and equipment, install site office, car parking and temporary access with parking and contractors compound - Full amended details including amended site information

Location: Lenzing Fibers Ltd Energy Park Way Grimsby

No objections.

To receive any planning decisions and any representations regarding development made at the meeting - circulated as received.

RESOLVED: That comments be submitted to NELC as agreed.

23/28 Future Dates

Next Parish Council Meeting – Tuesday 13th June 2023 at 7.30 pm.

Office Closure – 15th to 19th May 2023 inclusive

Remembrance Day 2023 – to agree planning meeting with Parade Marshall

Any other future dates to receive and consider – next quiz night to be in July 2023.

23/29 Reports

To receive any reports –

ERNLLCA NE Lincs District Committee Meeting – Tuesday 18th April 2023 – Healing Village Hall 7.30 pm

Chairman and Clerk in attendance. Public Rights of Way presentation and community governance review.

Town and Parish Liaison – Thursday 13th April 2023 – 7.00 pm

Chairman attended. Police in attendance discussing rural crime task force and police will be in attendance to lay wreaths locally. Planning enforcement, LTP and electric vehicle strategy also discussed.

23/30 Parks/Land Management

- a) To receive report on land management issues and agree any further necessary actions including update on bowling season, moated site maintenance and fix a date for site inspections.

Chairman and Clerk to carry out site inspections during following week and then would report back.

Bowling season under way and regular cuts and lining are ongoing. Path around Moated Site would be cut once a month as previous year.

RESOLVED: That Chairman and Clerk carry out site inspections and that path around Moated Site Be cut 1 metre strip as previously.

23/31 Necessary Parish Matters for consideration/update

- a) To confirm arrangements for next edition of Healing News and agree any necessary actions

Following problems with delivery by current printers, agreed to revert back to printing by Print and Copy Centre and remain in full colour. Vacant round to be filled by Clerk in liaison with Chairman following usual procedures.

RESOLVED: That Newsletter be printed in full colour by Print and Copy Centre locally.

- b) To receive update on green agenda group from Cllr. Spreadborough and agree any necessary actions

Cllr. Spreadborough reported on a quiet month. More planters now completed and being put in place.

- c) To receive update and report on Scout hut provision, lease arrangements and agree any necessary actions

Planning permission being sought and PC needed to issue a lease as the landlord and it be approved by NELC as the overall landlord. Chairman and Clerk to progress. Noted.

23/32 Healing Village Hall

- a) To receive update on matters including enlarging kitchen hatch (date now scheduled), hearing loop and enhanced access at front door and agree any further necessary actions

Chairman had met with building contractor and agreed works on hatch, hopefully for completion during June. Clerk reported on possible hearing loop installations and cost would appear to be minimum £1k and possibly more. Requested to obtain further information. Cllr. Hasthorpe offered Ward funding of £500 to assist with project. Chairman thanked Ward Cllrs.

RESOLVED: That hearing loop installation be progressed with offer of £500 from Ward Councillors

23/33 Events

To consider the following scheduled events and make necessary arrangements:

- a) Quiz Night – Saturday 15th July 2023

Booked in and Clerk would take bookings for tables as usual.

- b) Summer Event – 17th June 2023

Planning almost completed. Chairman and Clerk actioning as required.

23/34 Finance

- a) To approve payments to be made as per list for this meeting

All payments approved to be made.

RESOLVED: That payments be approved to be made.

- b) To receive internal audit report and agree any necessary actions

Internal audit report received from Mr. Peterson. Chairman had also been in attendance for part of audit. No issues raised of any concern and members accepted the internal audit report.

- c) To consider AGAR Governance Section and agree completion

Clerk had circulated AGAR to all members prior to the meeting and projected AGAR Sections onto screen, with Councillors discussing and agreeing the Governance section to be completed.

RESOLVED: That members completed the AGAR Sections as required and noted the dates for Provision of electors' rights

- d) To agree AGAR finance sections and signature by Clerk and Chairman and then submission to external auditors along with necessary supporting paperwork

Members approved the completion of the AGAR with signing by Chairman and Clerk and submission with all necessary supporting paperwork to the external auditors.

RESOLVED: That the AGAR be signed and submitted and published on the PC website as required

23/35 Exclusion of Press and Public

RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information¹

23/36 Personnel Matters

- a) To agree salary payments as per list circulated

Salaries agreed to be made.

RESOLVED: That salaries be approved to be paid.

¹ Under Part 1 of Schedule 12A of the LGA 1972 (as amended)

Chairman closed the meeting at 8.40 pm.

Signed:

Date: