

**MINUTES OF A PARISH COUNCIL MEETING OF HEALING PARISH COUNCIL ON TUESDAY 8<sup>TH</sup> JUNE 2021 AT 7.30 PM AT HEALING VILLAGE HALL, GREAT COATES ROAD, HEALING**

**Present:** Cllr. Smith (Chairman  
Cllrs. Wright, Fieldgate, Mooney, Dickerson

**Apologies:** Cllrs. Gorry and Hewins and Bygott

**Absent:** Cllr. Nijjar

**In Attendance:** Cllr. Hasthorpe, NELC Ward Cllr.

There were 5 members of the public present.

**21/34 To receive and accept apologies for absence**

Received from Cllrs. Gorry (family commitments), Cllr. Hewins (holiday) and Cllr. Bygott taking sabbatical and approved.

**RESOLVED: That apologies be received and accepted.**

**21/35 DECLARATIONS OF INTEREST (Code of Conduct 2012) –**

None made.

**21/36 To approve minutes of the previous meetings held in MAY2021**

Parish Council minutes of meeting held in May 2021 – main meeting and Annual Parish Meeting for Healing Village

Minutes approved as true record for both meetings held in May and signed by the chairman.

**RESOLVED: That minutes be approved as a true record.**

**21/37 Police Report**

To receive police report for month – not received to date of meeting.

**Public Break**

Residents raising issue of Grimsby West development and Members to contact NELC for further information and possible presentation. Residents raised issues of car parking around schools in the village and possible alleviation measures by NELC.

**21/38 Highways/footpaths and Traffic Issues**

a) To receive update on any footpaths/highways and agree any necessary actions  
Clerk advised that verge cutting programme would be same frequency as last year and NELC had been notified of areas of the village still outstanding. Noted.

b) To receive response from NELC re possible new bus shelter and agree design for shelter as per choices presented by NELC  
NELC had sent through two options for proposed extra shelter. Members preferred option for wooden shelter understanding that the delivery date would then be pushed back to 2022.

**RESOLVED: That wooden bus shelter type be preferred option for new shelter**

c) To confirm date for next Highways Meeting – Tuesday 15<sup>th</sup> June 2021 at 2.00 pm  
Was to be held at Healing Hall but now at Humberston. Noted.

**21/39                      Planning Matters**

The following planning applications were considered:

**Planning Application Reference: DM/0526/21/FUL**

**Proposal: Erect porch to front elevation with alterations to windows, loft conversion to provide additional accommodation at second floor to include alterations to the height and pitch of roof, install front and rear dormers and various alterations including roof lights**

**Location: 70 Stallingborough Road Healing**

*No objections.*

**Planning Application Reference: DM/0426/21/FUL**

**Proposal: Erect single storey rear extension with roof lights to existing garage to form pool room, retain play equipment to rear of garden, erect porch to front elevation and alterations to boundary treatments to include installation of gate**

**Location: 74 Stallingborough Road Healing**

*Support residents objections and that amendments had not addressed the issues but in fact made the play equipment more dominant. Objections.*

**Planning Application Reference: DM/0498/21/FULA**

**Proposal: Resubmission of DM/0312/20/FULA - alterations to first floor layout and installation of rooflights to side elevation**

**Location: 14 Pine Walk Healing**

*No objections.*

**Planning Application Reference: DM/0496/21/FULA**

**Proposal: Erect single storey extensions to front and rear**

**Location: 24 Nicholson Road Healing**

*No objections.*

**Planning Application Reference: DM/0442/21/REM**

**Proposal: Reserved matters application pursuant to DC/323/12/WOL with access, appearance, landscaping, layout and scale to be considered with surface water drainage, sustainability and ecological mitigation details for the erection of a cold store/office, gate house, parking, fencing and associated works**

**Location: Land At Europarc Healing**

*No objections.*

To receive any planning decisions and any representations regarding development made at the meeting for information only including noting of Grimsby West development and agree any necessary comments to be submitted.

**RESOLVED: That comments be submitted as agreed and that further information be Sought regarding Grimsby West development**

**21/40                      Future Dates**

Next Parish Council Meeting – Tuesday 13<sup>th</sup> July 2021 – start time to be confirmed depending upon restrictions update from 21<sup>st</sup> June 2021.

Finance Training – June 2021 – Cllr. Hewins

SLCC – 23<sup>rd</sup> June Clerk – day conference to include changes to planning through white paper

Quarterly highways meeting – 15<sup>th</sup> June 2021 2021 at 2.00 pm  
ERNLLCA District Meeting – date contained in ERNLLCA Newsletter  
Any other future dates

**21/41            Reports**

Personnel Hearing/Disciplinary Procedures ERNLLCA – 03.06.21

Completed.

NELC Ward Cllrs. Report

Cllr. Hasthorpe highlighted NELC Civic Awards and urged residents to submit nominations with awards being presented commencing March 2022.

To receive any other reports – none received.

**21/42            Parks/Land Management**

- a) To consider land management issues and receive report on same including – cornflower copse ditch, issues reported, overgrown hedges and trees at entrance to Porri’s Wood and cutting of Manor Site main field

Cornflower Copse ditch works to be completed by end of month, chapel footpath hedge to be lightly trimmed only due to bird nestings and further work in September/October, Porri’s Wood trees scheduled for last week in July and Manor Site outside areas cut. Main field to be cut back and Clerk to contact Mr. Addison for main field cut.

Correspondence from resident re Moated Site received and acknowledged by the meeting.

**RESOLVED:    That Clerk arrange cut of main inner field for Moated Site as agreed**

- b) To receive report on meeting held with Scout Group Management Committee and agree any necessary actions

Chair, Vice-Chair and Clerk had attended. Sheds have been emptied and will be removed. The PC can use the scout hut for holiday club and Scout Group were offered chance to provide refreshments for fundraising but they declined. Cubs starting again and run by district representative. All noted.

**21/43            Necessary Parish Matters for consideration/update**

- a) To confirm arrangements for July 2021 edition of Healing News and member to oversee distribution

Cllr. Mooney volunteered to oversee distribution of Newsletter for July 2021 edition.

**RESOLVED:    That Cllr Mooney oversee distribution of next edition**

- b) To receive update on Village Hall reopenings for information

Ongoing and majority of hirers had returned. Clerk to continue to update as restrictions changed. Noted.

- c) To consider Town and Parish Liaison Committee at NELC and agree comments to be forwarded to NELC

Discussed and agreed that value from meeting was no longer viable. Cllr. Dickerson stressed that Officers still needed to recognise Town and Parish Charter. Comments to be submitted suggesting that perhaps twice a year meeting be called and if required, any further meetings to present planning or other local authority changes as required.

**RESOLVED:    That the Council submit comments advising that the schedule for this Meeting be changed to as and when required for training issues or for Meetings to be held twice a year**

- d) To confirm details for holiday clubs during July and August and agree rota for Council members to attend and agree any other necessary actions

Clerk to submit rota to all members. Noted.

- e) To consider any items for Remembrance Day and agree any necessary actions

Chairman advised that although previous year had differed slightly due to Covid restrictions, presuming all restrictions were lifted by November 2021, that it will revert to Legion organising march and the PC to liaise to organise the service at the Memorial. Noted.

### **21/42      New Village Hall Project**

- a) To receive report from Chairman on update to current progress including consideration of additional funding options and agree any further necessary actions

Vice-Chair reported that expecting builders on site late July/early August. Anticipated 12-16 week build programme. The building contractors had requested a meeting for that week and the Chairman advised the need to consider additional funding options due to increase in materials costs due to pandemic and agreed exempt item for end of the meeting to discuss.

**RESOLVED:      That consideration of additional funding options be considered as exempt Item at end of the meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information<sup>1</sup>**

- b) To agree working budget amount for minor issues within the building project for authorisation by Clerk, Cllr. Wright and Chairman

Agreed that whilst build progressed a sum of £5k be delegated to Clerk in liaison with Cllr. Wright as Project Manager and Chairman for minor build cost changes/issues as required.

**RESOLVED:      That sum of £5k be delegated to Clerk in liaison with Chair and Vice-Chair To manage minor build costs/changes to quotation submitted during build Process.**

### **21/43      Finance**

- a) To approve payments to be made as per list for this meeting

All payments approved to be made as per list circulated.

**RESOLVED:      That all payments be made as per list circulated.**

- b) To receive notice from NELC of requirement to repay Restart Grant and agree necessary actions

Clerk reported that NELC had advised that restart grant paid of £6k was paid erroneously and that Town and Parish Councils were exempt from this category of grant. All other grants paid were in order and did not require refunding. Clerk had taken advice from internal auditor and it was agreed to write to Chief Executive at NELC asking for clarification and why NELC had paid the grant when it should not have done so.

**RESOLVED:      That letter be sent to NELC asking for clarification on why NELC had Awarded the grant to the Parish Council erroneously**

- c) To receive internal audit report for fy 20/21 and agree any necessary actions

Full written internal audit report received from MSP Accounting Ltd. And circulated to all members prior to the meeting. Internal auditor had also completed the internal audit section of the AGAR and this too had been circulated to all members prior to the meeting.

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<sup>1</sup> Under Prt 1 of Schedule 12A of the LGA 1972 (as amended)

Members approved receipt of the internal audit with no outstanding actions for progress.

**RESOLVED: That the internal audit reports be received with no further actions to be Taken**

d) To receive dates for public rights of inspection for accounts for fy 20/21

Clerk had circulated notice to all members prior to the meeting. Approved. Copy to be placed on Village Notice Board and also on PC website.

**RESOLVED: That dates for public rights of inspection be noted for fy 20/21 and Published accordingly**

e) To receive AGAR for fy 20/21 and consider and complete governance statement Section 1 and signing of such by Chairman

Clerk had circulated AGAR for fy 20/21 to all members prior to the meeting and members considered and agreed the completion of the Section I Governance Statement and authorised signature by Chairman and Clerk as required.

**RESOLVED: That the AGAR Section 1 Governance Statement be approved as Completed and signed as required**

f) To consider and agree accounting statement Section II and signing by Chairman and Clerk

Clerk had circulated AGAR for fy 20/21 to all members prior to the meeting and members considered and agreed the completion of the Section II Accounting Statement and authorised signature by Chairman and Clerk as required.

**RESOLVED: That the AGAR Section II Accounting Statement be approved as Completed and signed as required**

g) To agree submission of AGAR with all necessary supporting documents to the external auditors and publication of all information as required on the Parish Council website

Members agreed that AGAR with all necessary supporting documents be submitted as required to the external auditors and publication of all information on the PC website.

**RESOLVED: That the Clerk submit the AGAR for fy 20/21 with all necessary supporting Information and that all information be published as appropriate**

#### **21/44 Exclusion of Press and Public**

**RESOLVED: To consider exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information<sup>2</sup>**

#### **21/45 Personnel Matters**

a) To agree salary payments as per list circulated

Salary payments approved as per list circulated.

**RESOLVED: That all salary payments be approved to be made as per list circulated.**

b) To agree schedule for personnel appraisals for 2021 by Personnel Committee.

Cllr Wright and Personnel Committee members agreed provisional date for appraisals to be held and Clerk to liaise with staff to organise.

**RESOLVED: That Personnel Committee carry out staff appraisals as agreed**

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<sup>2</sup> Under Part 1 of Schedule 12A of the LGA 1972 (as amended)

**Item C/F :**

**21/42                      New Village Hall Project**

- a) To receive report from Chairman on update to current progress including consideration of additional funding options and agree any further necessary actions

Chairman gave report to Council showing rising costs and scarcity of materials. Increase in costs of approximately 20% anticipated, resulting in shortfall in funding for project. Clerk had provided figures showing details for loan from PWLB, interest rates and payment options and were discussed by all members.

Agreed that a loan of maximum of £50,000 be applied for from Public Works Loan Board with 10 year repayment programme. Chairman advised not all of that amount may be required but the project could not proceed without additional funding.

Budget figures showed that loan repayments could be made from reserves with no increase in precept for residents.

**RESOLVED:      That the Parish Council apply for a borrowing facility of £50k maximum From the Public Works Loan Board for the completion of the new village Hall project owing to rising costs of materials.**

Chairman closed the meeting at 9.12 pm.

*Signed:* .....

*Date:* .....