

MINUTES OF A PARISH COUNCIL MEETING OF HEALING PARISH COUNCIL HELD ON TUESDAY 10TH JUNE 2025 AT 7.30 PM AT THE HEALING VILLAGE HALL, POPLAR PARK, HEALING DN41 7SR

Present: Cllr Fieldgate (Chairman)
Cllrs. Barker, Jones, Spreadborough and Briggs

Apologies: Cllr. Dickerson

There were 2 members of the public present.

25/47 To receive and accept apologies for absence

To consider a request for 3 month sabbatical for Cllr. Barker

Received from Cllr. Dickerson due to alternative meeting and accepted.

Request from Cllr. Barker for 3 month sabbatical due to new professional appointment and agreed.

RESOLVED: That apologies be accepted and sabbatical approved.

25/48 DECLARATIONS OF INTEREST (Code of Conduct 2012) –

None declared.

25/49 To approve minutes of the previous meeting held in May 2025

Parish Council minutes of meeting from May 2025 – main meeting, the Extraordinary meeting and the Annual Parish Meeting

Minutes approved as a true record of the meetings held and signed by the Chairman.

RESOLVED: That minutes be approved as a true record of the meetings held.

25/50 Police Report

To receive police report for month

Written report received and circulated prior to meeting and projected at meeting. Noted.

25/51 Highways/footpaths and Traffic Issues

a) To receive and consider any highways or traffic issues

Chairman requested that the PC write to the Portfolio holder at NELC for highways and request visit to the village for inspection to look at state of roads etc. Waiting for lining outside of primary school and then cameras will be installed. Noted.

RESOLVED: That NELC Portfolio holder be requested to visit the village for inspection.

Public Break

Resident raised overgrown hedge. Chairman to check location and then Clerk to send letter if required. Resident present interested in casual vacancy on the Council.

25/52 Planning Matters

The following planning applications were considered:

Planning Application Reference: DM/0436/25/FUL

Proposal: Change of use from existing dwelling (Class C3) to a residential home (Class C2) for 2 young people aged between 7 and 17 years

Location: 88 Stallingborough Road Healing

Comments deferred in that no supporting information included and members had some questions and Clerk to contact Planning Officer and seek further information.

Planning Application Reference: DM/0387/25/FULA

Proposal: Proposed erection of pitched roofs to existing flat roof rear projections and associated works

Location: Stainsby Rookery Road Healing

No objections.

Planning Application Reference: DM/0220/25/FUL

Proposal: Erect single storey flat roof rear extension, install roof lantern to existing rear flat roof and associated works

Location: Rampura 8 Carlton Avenue Healing

No objections.

To receive any planning decisions and any representations regarding development made at the meeting – none received.

RESOLVED: That all comments be submitted as agreed.

25/53 Future Dates

Next Parish Council Meeting – Tuesday 8th July 2025

Summer Event – Saturday 5th July 2025

Summer Clubs – Wednesday mornings.

Any other future dates to receive and consider –

Sunday 14th December – Christmas Event

Saturday 29th November - Wreath making – two sessions

Thursday 18th September Seniors Lunch

25/54 Reports

To receive any reports – none.

25/55 Parks/Land Management

- a) To receive report on land management issues for update and report from site visit by Chairman and Clerk

Chairman and Clerk had inspected all sites, report produced of recommended/required actions and circulated and all actions agreed with Chairman to action with parks contractor.

RESOLVED: That all works identified as result of visit be actioned with contractor

- b) Moated site/Green Group – to receive update on recent works and report from Green Group and consider any other issues for action

Cllr. Spreadborough reported. Paths in good conditions, newer trees suffered with dry weather. No spraying of thistles etc. at the present time. All noted.

- c) To receive update on new equipment for Poplar Park Playground and agree necessary actions

Completed and invoice to be settled.

RESOLVED: That project now completed.

- d) To receive update on relocation of play equipment on Fords Avenue for information

Chairman and Clerk had agreed removal of old equipment on safety grounds. Clerk asked to get price for new swings on Fords Avenue for consideration at next meeting. Noted.

25/56 Parish Matters for consideration/update

a) To confirm arrangements for next edition of Healing News for July 2025

Clerk to publish as usual by required dates and Chairman to organise distribution. Noted.

b) To receive update on dedicated charitable fundraising

Chairman reported on further donations received. Gifted hands had donated £100 and a private donation had been received for £20. All donations had been acknowledged.

c) To consider and agree updating Financial Regulations to new version with model received from ERNLCA

Clerk had circulated to all members and completed in line with previous details and agreed.

RESOLVED: That updated finance regulations be adopted as circulated with immediate effect

25/57 Healing Village Hall

a) To receive update on any outstanding matters for information including update on dedicated storage facility

Clerk to chase Group to access facility as now completed. Rainwater tank now working again and electrician had rewired and refitted new pump. Noted.

25/58 Events

To receive update on events –

- Summer Event

Chair liaising with lorry provider to confirm access for day delivery. Inflatables all booked.

Chair went through all details. Skip ordered and Caretaker manning toilet provision within the hall. Contractor booked for marquee erection. Chair and Clerk to organise supplies for bar provision and float etc. All noted.

- Summer Clubs

Andy Carr, Nunny's Farm, Football via Academy and creation station. 10 to 12 on Wednesday mornings. Clerk asked for volunteers to help man sessions. Noted.

25/59 Finance

a) To approve payments to be made as per list for this meeting

All payments approved to be made as per list circulated.

RESOLVED: That all payments be approved to be made as per list circulated.

b) To receive report from internal audit date for fy 24-25 carried out on 28.05.25

Full written internal audit report received and circulated to all members. Agreed acceptance of the report and no outstanding actions to be taken.

RESOLVED: That internal audit for fy 24-25 be received and accepted with no actions required

c) To consider Annual Return for fy 24-25, agree completion of compliance section and agree completion of AGAR form, signature by Chairman and submission to external auditors

AGAR and all supporting paperwork had been circulated to all members. Compliance section and accounting section completion agreed and Clerk and chairman instructed to sign to authorise AGAR and Clerk to submit for external audit along with all necessary documentation. All information for website publication also.

RESOLVED: That Chairman and Clerk sign and submit the completed AGAR for external Audit for fy 24-25 along with all necessary supporting paperwork

- d) To note the dates advertised for public inspection of the accounts for fy 24/25.

Clerk had submitted paperwork to all members and dates approved and all information to be placed on website as required.

RESOLVED: That dates be approved and published as required.

25/60 Exclusion of Press and Public

RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information¹

25/61 Personnel Matters

- a) To agree salary payments as per list

Payments agreed to be made as per list circulated.

RESOLVED: That payments be made as per list circulated.

- b) To agree dates for staff appraisals for 2025.

Clerk to liaise with Personnel Committee Chairman and set dates. Noted.

Chairman closed the meeting at 8.33 pm.

Signed:

Date:

¹ Undr Prt 1 of Schedule 12A of the LGA 1972 (as amended)