

**MINUTES OF A PARISH COUNCIL MEETING OF HEALING PARISH COUNCIL HELD ON TUESDAY  
14<sup>th</sup> JULY 2020 AT 7.00 PM AS A VIRTUAL MEETING ON ZOOM PORTAL**

**Present** Cllr. Wright (Acting as Chairman)  
Cllrs. Bygott, Gorry, Hewins, Dickerson, Mooney, Fieldgate and Smith (part meeting)

**Apologies** Cllr. Smith (arriving to meeting late)

**Absent** Cllr. Nijjar

**In Attendance** Cllr. Hasthorpe, NELC Ward Cllr.

There was one member of the public present

*(Everyone, including the Parish Clerk, present both by visual and audio means)*

**20/36 To receive and accept apologies for absence**

Chairman, Cllr. Smith, had advised he would be late attending meeting due to family commitment and accepted.

**RESOLVED: That lateness apologies be received and accepted**

**20/37 DECLARATIONS OF INTEREST (Code of Conduct 2012) –**

None made.

**20/38 To approve minutes of the previous meetings held in June 2020**

Parish Council minutes of meeting held in June 2020

Approved as a true record and virtually signed by the Chairman.

**RESOLVED: That minutes be accepted as a true record of the meeting held**

**20/39 Police Report**

To receive police report for month - not yet received – Clerk to request. Noted.

**20/40 Highways/footpaths and Traffic Issues**

- a) To receive update on any footpaths/highways and agree any necessary actions including an update on the TRO implementation and Remembrance Structure on highway

Cllr. Hewins reported on progress with TRO and should be in place and active from August 2020 but awaiting update from NELC. Speed cameras discussed and Cllr. Hewins to email NELC. Noted.

**20/41 Planning Matters**

The following planning applications were considered:

**Planning Application Reference: DM/0510/20/FULA**

**Proposal: Demolish existing conservatory and erect single storey rear extension with roof light**

**Location: 11 Buddleia Close Healing**

*No objections*

**Planning Application Reference: DM/0198/20/REM**

**Proposal: Reserved matters application following DM/0378/15/OUT (Outline planning application with means of access to be considered for the construction of up to 250 residential dwellings, a new primary access with Stallingborough Road and secondary/emergency access via Larkspur Avenue, public open space, and landscaping, surface water drainage attenuation and associated works) to erect 150 dwellings, play equipment, public open space and infrastructure with appearance, landscaping, layout and scale to be considered (Amended Plans June 2020)**

**Location: Land At Stallingborough Road Healing**

*No objections.*

**Planning Application Reference: DM/0461/20/FUL**

**Proposal: Alterations and first floor extensions to provide living accommodation at first floor**

**Location: 16 Radcliffe Road Healing**

*No objections.*

To receive any planning decisions and any representations regarding development made at the meeting for information only - none received.

**RESOLVED: That all comments as agreed be submitted to NELC**

#### **20/42 Future Dates**

Next Parish Council Meeting – Tuesday 11th August 2020

Office Closure – 24.08.20 to 01.09.20 inclusive

Any other future dates – none

#### **20/43 Necessary Parish Matters for consideration/update**

- a) To confirm arrangements for August 2020 edition of Healing News

Agreed as online version again and look to do September edition as hard copy again.

**RESOLVED: That online version be published and 50 copies printed for village use**

- b) To receive update on installation of second defibrillator and siting

Now present on wall of Working Men's Club. Clerk to register with appropriate organisations and clarify code for use. Noted.

- c) To receive update on Remembrance Day arrangements, report from meeting held on Thursday 9<sup>th</sup> July 2020 and agree any further actions

Meeting had been held with Chairman, Vice-Chairman, Clerk and Mr. Okopykj from Legion with apologies from other Legion representatives. Plan of actions agreed and planning for usual service and parade and if necessary, due to Covid-19 situation, will scale down if required. Clerk to send minutes out to all concerned. Legion Branch had corresponded to confirm that the parade and service was in face a civic responsibility and not within the remit of the Branch. Noted.

- d) To receive report on land management including tree issue, recent correspondence, grass cutting and fence maintenance including Bowling Club update and agree any necessary actions

Clerk advised that correspondence had been exchanged with resident over grass cutting on Moated Site. Clerk had advised resident should not carry out any works on the site as they were not covered by insurance and correspondence had been authorised by Chair and Vice-Chair. Bowling Club had requested social bowling on a couple of days each week and had made a £400

contribution to assist with maintenance. Planned maintenance only required, which was one cut each week, and nothing further required. Accepted and Bowling Club still to water. Bowling Club had submitted a safety plan for social bowling and use of Pavilion was not included due to safety restrictions. Chairman had raised issue of litter on parks and it was agreed to ask the current litter picker to do an hour for the parks, three times each week, to assist with issue. Clerk to make request of litter picker

**RESOLVED: That extra hours be allocated to litter picker to litter pick on parks, that Bowling Club use green for social bowling throughout the Summer**

- e) To receive update from Government on current Covid-19 restrictions, receive requests for reopening from hirers at the Village Hall and agree any necessary actions

Halls reopening for indoor sports from 24<sup>th</sup> July and some hirers have already organised to return. Action Plan being agreed by all hirers for safety etc. Playgrounds were now open. Noted.

- f) To receive update on holiday club for August 2020 and agree any necessary actions

Now cancelled and noted.

**RESOLVED: That it be noted that holiday club for Summer cannot proceed**

- g) To receive confirmation of dissolution of Friends Group and receive confirmation of receipt remaining funding balance and assets and agree any further necessary actions with regard to larger remaining unused assets

Clerk reported that cheque for balance on account had been received from Chairman and confirmation also received that Group had now been dissolved and had not been active for some time. . Agreed to obtain value of redundant machinery and look to dispose if PC would not be using.

**RESOLVED: That it be noted that Friends Group had now been formally dissolved and that PC looks to dispose of redundant maintenance machinery**

- h) To receive information from Clerk on legislation regarding exempt items, information sharing and consider resolution on vexatious enquiries and agree any necessary actions

Clerk, at request of Chairman, gave short briefing on exempt items and rules governing such and this was noted by all members. Noted.

#### **20/44 New Village Hall Project**

To receive report from Chairman on recent viewings and offers received, report on meetings held re sale of existing Village Hall, receive update on pricing of building project and agree necessary actions to progress the project

Chairman advised that there were commercial sensitivities around this item and item was agreed to be exempt and taken at end of meeting.

**RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information**

#### **20/45 Finance**

- a) To approve payments to be made as per list for this meeting

All approved as per list circulated.

**RESOLVED: That all payments be made as per list circulated**

- b) To receive and approve first quarter accounts to end June 2020, account reconciliation and budget monitoring

Clerk had circulated cash book for first quarter, account reconciliation to end of June 2020 and bank statement to end of June 2020. All approved and formally noted.

**RESOLVED: That quarterly accounts for first quarter of fy 20/21 be formally received and Approved.**

Budget monitoring also circulated and officially approved. This now being done monthly.

**That budget monitoring be officially received and approved.**

- c) To receive update on submission of Annual Return for external audit for information only  
This had now been submitted as agreed and acknowledged. Formal response awaited. Noted.

- d) To receive notice of increase in rates for working from home allowance for Clerks and agree necessary actions

Clerk asked if it was necessary for her to leave the meeting but was advised it was not. ERNLLCA Newsletter circulated in June had highlighted increase to quarterly allowance for home-working. Noted for new fy 20/21.

**RESOLVED: That new allowance rates for home working be noted for new financial year**

#### **20/46 Exclusion of Press and Public**

**RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information<sup>1</sup>**

#### **20/47 Personnel Matters**

- a) To agree salary payments as per list circulated

All salary payments as listed approved to be made.

**RESOLVED: That all salary payments be made as per schedule circulated.**

- b) To receive update on staff furloughs and agree any necessary actions

Caretaking staff at Hall still furloughed until last week in July and still receiving full usual salary payments. Agreed part time furlough for August worked half hours, half furlough dependent upon hirings returning. Clerk to liaise with staff and agree part time furlough levels. Salary payments still to be maintained at usual salary levels throughout furlough period.

**RESOLVED: That part time furlough be implemented from August 2020 as outlined**

**Item carried over from earlier in meeting as exempt item:**

#### **20/44 New Village Hall Project**

To receive report from Chairman on recent viewings and offers received, report on meetings held re sale of existing Village Hall, receive update on pricing of building project and agree necessary actions to progress the project

Cllr. Hewins proposed that although exempt item, absent members should still be informed of developments and this was agreed.

Chairman reported on two interested parties who wished to make offer on sale of Hall. Agreed to revisit build costs to establish costings required and collate final, formal offers for Hall and agree follow up meeting to discuss.

**RESOLVED: That follow up extraordinary meeting be held to discuss all collated information When obtained.**

<sup>1</sup> Under Part 1 of Schedule 12A of the LGA 1972 (as amended)

*Chairman closed the meeting at 8.58 pm.*

*Signed: ..... Date: .....*